



To apply for a notification of the estate of a deceased person, fill in and send the form "Application for notification of a deceased person's estate" (pages 2-4) together with the following information and documents. The form can be filled in on a computer, but remember to print it and fill in the signatures as required. Then send everything to:

**Boutredningsenheten
Stora Badhusgatan 14
411 21 Göteborg**

If you have any questions you can contact the Estate Administration Unit on Mondays, Tuesdays and Thursdays between 9-11 am on 031-367 90 79.

It is also possible to call and make an appointment to hand over the documents.

Important

- You must immediately ensure that all direct debits are stopped.
- Do not pay any bills. Funeral costs have priority over all other debts in the estate.
- You can apply for financial assistance for the funeral at the social services office in the town/district where the deceased person lived. Please note that you can only apply for assistance for the funeral costs.

Obligatory information and documents:

1. Death certificate and relatives investigation: ordered from the Swedish Tax Agency on 0771-567 567.
2. Name and civic registration number of all beneficiaries/heirs. Also applies to the deceased person's cohabitant, if applicable.
3. Copy of the entire tax return, i.e. four pages **or** final notice of assessment and the statement of tax account (also applies to the spouse).
4. Documents showing funeral costs.
5. Information on cash on the date of death. Also applies to the spouse.
6. Request capital and interest information on the date of death from bank/banks. Also applies to the spouse.
7. Statement of account from the deceased person's bank/banks on the date of death and at least one month ahead in time.

Note that there are two pieces of information required from the deceased person's bank/banks!

If the following information is available, it must be included in the report:

8. Quotation/invoice for gravestone/engraving.
9. Details of debts for cleaning and clearing costs.
10. Rent slips for the period of notice.
11. Information on any insurance policies.
12. The will, if any.
13. Information on whether the deceased person had a share in another undivided estate and an estate inventory to show this.
14. Any claims based on property transfer.
15. If the deceased person is a widow/widower, an estate inventory for this must be submitted.
16. Inventory document from safe-deposit box.
17. Valuation of household goods (furniture, utensils, gold, jewellery) and car, boat, moped etc.
18. Assets abroad.

Note that if the deceased person had a tenant owner apartment, property or site leasehold right, an estate inventory must be made instead of a notification of estate.

Personal details

| | |
|-----------------------------|---------------------------|
| Name of the deceased person | Civic registration number |
| Latest registered address | Postal code and place |

Financial position of the estate on the date of death

Report the assets that existed on the date of death and what has come in afterwards such as salary, pension, insurance, tax refund and so on. Expenses to be reported are funeral costs and costs in connection with the death. Other liabilities need not be reported.

Assets in the estate

Expenditure in the estate

| | |
|--|---|
| Bank assets on date of death | Funeral cost |
| Cash | Other costs in connection with the funeral such as gravestone, extra text |
| Pension, salary or other income paid after the date of death | Rent for apartment |
| Shares/funds | Any cleaning or clearing costs |
| Future tax refunds | |
| Payments from insurance policies | |
| Value of other assets such as car, boat etc. | |
| Estimated value of movables and household effects | |
| Total assets | Total costs |

The above information is correct and nothing has been omitted, wilfully or intentionally

| |
|--|
| Signed by person submitting estate inventory |
| Name in capitals |

Declaration and signature

The undersigned hereby certifies that the known assets do not exceed the funeral costs and other costs in connection with the death, and that the information submitted is accurate and that a check may be made with the parties involved.

Signatures of all beneficiaries of the estate, as well as any other person submitting the estate inventory

| | | |
|---------------------------|-----------------------|------------------------|
| Place and date | Signature | Name in capitals |
| Street address | Postal code and place | Phone number |
| Civic registration number | Kinship | E-mail address, if any |

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|---------------------------|-----------------------|------------------------|
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| Civic registration number | Kinship | E-mail address, if any |

Send the completed application and supporting documents to the address below.
Supporting documents in the form of information and deeds to be attached to the application.

Boutredningsenheten
Stora Badhusgatan 14
411 21 Göteborg